



AMUN Conference Alert

23–26 November 2024

26 November 2024

Tuesday Hotel Logistics

This is an important Conference Update from the AMUN Secretariat.

If You want an Itemized Receipt...

If you want an itemized receipt during checkout, please contact:

Joann Higgins

Group Housing & Billing Lead

Joann.Higgins@marriott.com

Late Checkout?

Remember, the Sheraton Grand will allow you to have a late checkout on one of your reserved rooms, but you still have to notify the hotel that you want this service. These rooms can be used to store your luggage during a session. Check out for the hotel is 12:00 p.m., one way to handle luggage is to ask the front desk for a late check out for 1 room for your group if you have not already and use this space to store luggage.

Alternative Luggage Storage

AMUN has contracted with the Sheraton to store your luggage in Sheraton II Ballroom. This space is not guarded, luggage is left and stored at your own discretion. The hotel also offers luggage storage at the bellhop.

Travel to O'Hare and Midway international Airports

Under normal conditions, due to the proximity to the holidays, for Tuesday and Wednesday please provide at least one-hour for travel to either O'Hare or Midway International Airport.

AMUN's Executive Office

A reminder that AMUN's Executive Office will be closing for the year at 12:30 p.m. If you need to settle invoices or have questions about 2025 please make certain you stop by the Ohio Room early!

Questions, Comments or Concerns?

If you have any questions about this email, please contact us directly at mail@amun.org and we will be happy to help. As always, if you are no longer the primary contact for your school's Model UN club or class, please contact us at mail@amun.org with updated contact information or fill out our [Change of Address/Contact](#) form online.

Thank you for your attention,

Shannon L. Dunn
AMUN Executive Director

Madeline Glass
2024 Secretary-General

Follow Us on [Facebook](#), [LinkedIn](#) and [Instagram](#)! And subscribe to the Conference Blog, the [AMUN Accords](#) for Conference Updates, United Nations News, Model United Nations Content and More.



You can review this and all conference communications at <https://www.amun.org/conference-mailings/>. Copyright © 2024 by American Model United Nations International, 1212 N. Columbian Avenue, Oak Park, IL 60302. Contact us by phone at 1.773.777.2682. All rights reserved. To unsubscribe from these emails at any time, please click [here](#).