



## American Model United Nations Conference Preparation Newsletter 19-22 November 2022

02 September 2022

### Handbooks and Registration Confirmation

This reconfirms your selection to represent <<Countries>> at the 2022 American Model United Nations (AMUN) International Conference and provides information we hope will be helpful for your preparations.

#### Handbooks Are Now Available

We are pleased to announce the AMUN Handbook is available on our website as one integrated online publication to access vital information about our conference and simulations. You can visit our website at [www.amun.org/handbooks](http://www.amun.org/handbooks). If you have any questions concerning this handbook, please contact the AMUN Executive Office at [mail@amun.org](mailto:mail@amun.org) for additional information.

The handbook acts as the primary source of information for AMUN participants, providing a combination of logistics, policies, procedures and simulation information for the conference. Representatives will find brief overviews and bibliographies of each topic under discussion at this year's conference as a starting-off point for representatives' research and preparations. The handbook also offers an introduction to the United Nations, a chapter on crafting position papers and another with tips on roleplaying. It lays out important logistical information regarding preparing for AMUN in addition to valuable information concerning drafting the documents necessary to any Model United Nations conference, including resolutions and reports. Finally, this handbook contains AMUN's Rules of Procedure, including procedural short forms.

For the best Conference experience, participants should be familiar with the full content of the handbook; we recommend having any sections they find particularly useful readily accessible during their preparations and at Conference in November.

#### Invoices Available Online

AMUN provides schools with direct access to view and print their invoices. This will allow you to review your invoice at any time, confirm payments and balances, and print an invoice. The committee report is also available online, which shows, among other information, the committee, council and commission assignments for each country. You may access your invoice and committee report, using the e-mail address we have on file for your school, at [www.amun.org](http://www.amun.org), under the Our Conference>>Reports for Registered Schools option.

## Important Deadlines

Also, there are three significant deadlines to consider in your preparations:

1. [International Court of Justice \(ICJ\)](#) and [International Press Delegation \(IPD\)](#) applications should be completed online and submitted as soon as possible. Both the school contact and the person applying will be notified of that person's status if/when they are accepted. Please note that there are limited seats and positions are filled on a first-come, first-served basis, and these often fill by late September. Applications are suggested as early as possible and are available on our website under the Our Conference tab.
2. Position papers for each delegation your school represents are due by 11:59 p.m. CT on 25 October to be eligible for Position Paper Awards. Please see the [Research and Preparation](#) section of the handbook for full details on position papers.
3. Memorials for cases before the International Court of Justice are also due on 25 October.

Following the 25 October deadline, all position papers received via the online form will be processed and posted on the AMUN website a minimum of one week in advance of the Conference. We provide this service at the request of past participants, in order to help all schools to better prepare for the simulations. Please note that AMUN will not accept any position papers submitted after 5:00 p.m. CT on 07 November.

## Have More Students Than Country Slots?

Now that the school year is underway, many schools find that they have more students than slots on their delegation. Please review the [committee report](#) for your country; if you have more students than your country can accommodate (one per committee, council and commission on which each country is seated), you may [register for additional countries](#) under the Our Conference tab on our website; a [list of available countries](#) is also available under the same tab.

## Questions, Comments or Concerns?

If you have any questions about this email, please contact us directly at [mail@amun.org](mailto:mail@amun.org) and we will be happy to help. As always, if you are no longer the primary contact for your school's Model UN club or class, please contact us at [mail@amun.org](mailto:mail@amun.org) with updated contact information or fill out our [Change of Address/Contact](#) form online.

Good luck on your preparations,

Christina R. Johnson  
2022 Secretary-General

Shannon L. Dunn  
AMUN Executive Director

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