



American Model United Nations Conference Conference Alert 20-23 November 2021

27 September 2021

Make Your Hotel Reservations Soon!

Greetings from the AMUN Secretariat. Hotel spaces at our conference hotel are filling up, so we recommended that if you're planning to attend the in-person conference this year that you make your reservations as soon as possible.

Reminders for Making Reservations

The following are a few reminders on making hotel reservations:

- Each delegation is responsible for making hotel reservations for their group.
- Make your reservations as early as possible; the number of rooms we can reserve at our Conference hotel are limited. ***Your hotel reservations are due by 16 October.***
- We strongly encourage you to use the reservation forms, found in the following sections and on our [website](#), when making reservations. These forms have been designed specifically with the AMUN Conference in mind.
- If you elect to make reservations by phone, be certain to tell them you're with the ***American Model United Nations group*** to receive our negotiated hotel rates.
- The hotels need to know who is in each room, so make sure you have a best guess for your final attendees before making reservations, or your check-in time may be longer. You can update the room list before arrival.
- After the ***reservation deadline of 16 October***, the hotels are free to release any AMUN-held rooms to the public; those rooms will become reserved on a first-come, first-served basis and may not be available at the negotiated rates.
- Friday and Saturday nights of the Conference have limited room availability at our Conference hotel due to another, unassociated conference held immediately before our own.

AMUN's Conference Hotel

AMUN returns to our favorite conference venue for 2021, the [Sheraton Grand Chicago](#). Reservations can be made online via the [Sheraton reservations form](#) linked [from our website](#). This form allows you to directly interact with the on-site liaison for our group, who may expedite the reservation process for your group. Instructions are included on the form. You may make reservations by calling the national reservations line at 312.464.1000. Ask for the Reservations Department. To ensure our favorable rates, you must tell them that you are with the American Model United Nations group.



Hotel Address	301 East North Water Street Chicago, IL 60611
Cost Per Room	\$146/Night plus taxes
Hotel Phone Number	312.464.1000

Questions, Comments or Concerns?

If you have any questions about this email, please contact us directly at mail@amun.org and we will be happy to help. As always, if you are no longer the primary contact for your school's Model UN club or class, please contact us at mail@amun.org with updated contact information or fill out our [Change of Address/Contact](#) form online.

Good Luck on Your Preparations,

Dr. Alexandra Middlewood
2021 Secretary-General

Shannon L. Dunn
AMUN Executive Director

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