

American Model United Nations Conference Preparation Newsletter

05 November 2018

The AMUN Conference App on Guidebook Stay up-to-date at AMUN with our conference app

Greetings from the AMUN Secretariat. In 2017, the AMUN Conference unveiled its first-ever conference app. We did this in direct response to your feedback over the years, and we're pleased to announce that the app was very well received and will be back for 2018.

Why Use the App?!

The AMUN Guidebook app provides you with easily accessible official information, such as the Conference schedule, AMUN rules, information about our exhibitors and advertisers, topic briefs and active hyperlinks from the topic brief bibliographies. It also facilitates communication between conference attendees and with AMUN staff, through interactive social features.

What Does the App Do?

Before Conference begins, think of the app as another go-to source for AMUN information. The *Rules of Procedure* and *Issues at AMUN* handbooks, FAQs, and other information will be available in one place. Of course, we will continue to host all of this information on our website, www.amun.org. And our website will still have all the in-depth information about conference logistics, registration, etc. that you need.

At Conference, we will go live with other, more interactive features. All users will be able to see the public information provided by AMUN, and users will also have the choice of checking in to the app, which will enable access to features such as messaging and posting on an internal social-media feed. All users who wish to use the social features of the app must conform to the app's and AMUN's user guidelines.

How do I download the app?

First, you will need to <u>download the Guidebook app from your favorite app store</u>. Then, search for American Model United Nations 2018 in the app's event search feature. Instructions can be found at the Guidebook website. If you don't have a smartphone or tablet, you can also access a web version of the app at: http://guidebook.com/guide/148108. (Note, the web version does not include the social and interactive features of the app.)

Can I receive relevant notifications from AMUN?

If you know which committee you will be assigned to and you want to receive committee-specific notifications from the AMUN Secretariat, simply add the Saturday evening session of that committee to the "my schedule" menu of the app. You will also need to "check in" to the event guide from the "Attendees" menu. You can also go to the "Simulation Central" menu and select the committee you're participating in to follow as the Conference proceeds. The Simulation Central will also include copies of your simulation's topic briefs and specific rules or documents relating to the simulation.

AMUN's Account and User Guidelines

AMUN has created the following set of account guidelines for use of the Guidebook app. Accounts that do not conform to these guidelines may have features blocked or be deleted.

- The first and last name of your account must match your conference credentials.
- Your account must include a valid email address; your student email address is preferred.
- Each account must include the your country (Company Name) and primary committee assignment (Position) in the profile.
- Abuse or harassment via the Guidebook app is unacceptable and violates AMUN's rule 2.2 on Diplomatic Courtesy.
- Any abusive behavior should be reported immediately to the AMUN Executive Office in the Ohio Room.
- The AMUN Executive Committee and Executive Office may, without warning, block abusive users from using the social features of the app.
- Widespread abuse of app features such as the interact feed or peer-to-peer messaging will result in the entire Conference losing access to those features.

Questions, Comments or Concerns?

If you have any questions about this email, please contact us directly at mail@amun.org and we will be happy to help. As always, if you are no longer the primary contact for your school's Model UN

club or class, please contact us at mail@amun.org with updated contact information or fill out our Change of Address/Contact form online.

Good Luck on Your Preparations,

Nia Indelicato 2018 Secretary-General Shannon L. Dunn AMUN Executive Director

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