



AMUN RULES & PROCEDURES

TABLE OF CONTENTS

This *Rules and Procedures* handbook is published to assist Representatives in their preparations for the American Model United Nations (AMUN) Conference. When used to complement the research students conduct on the State they represent and the topics of discussion, this handbook provides Representatives with all the substantive information they will require to function effectively at the simulation. Its sister handbook, *Issues at AMUN*, provides an overview of the topics which will be discussed at the simulation.

The following pages include many of the logistical items which must be taken into account when attending the American Model United Nations Conference. These are intended as both a guide to help you in pre-conference preparations and to give you direction at the Conference. Please feel free to call or write the Secretariat if you have any questions on these or other issues. Representatives are strongly encouraged to read this handbook thoroughly and discuss the items that apply to their delegation(s) before arriving at Conference.

CHAPTER ONE – GENERAL CONFERENCE INFORMATION

Dress Code	3
Conduct	3
Use of Electronic Devices.....	3
Credentials	3
Placards.....	3
Executive Office.....	3
Conference Secretariat	4
Home Government.....	4
Delegate Services.....	4
Conference Services	4
Dais Staff	4
After-Hours Events & Representative Dance	4
Security Council Emergency Sessions.....	4
Safety at AMUN.....	5
AMUN Lost & Found Policy.....	5
Events for Faculty Advisors and Permanent Representatives	5
Post Conference Surveys	5

CHAPTER TWO – ROLEPLAYING

The Representative	6
Roleplaying.....	6
Strategy at the Conference	6
The Permanent Representative	6
The Faculty Advisor	7
Grading the Model UN Experience	7
Using the AMUN Home Government Office	8
Substantive Issues.....	8
Delegations that Are “Out of Character”	8
Understanding the AMUN Rules of Procedure	9
Practicing the AMUN Rules of Procedure.....	9
2014 Conference Simulations	9

CHAPTER THREE – THE INTERNATIONAL PRESS DELEGATION

What is the International Press Delegation?	10
IPD Membership	10
Duties of IPD Reporters	10
Connecting with the IPD	10

CHAPTER FOUR – THE INTERNATIONAL COURT OF JUSTICE

What is the International Court of Justice?	11
Structure of AMUN’s International Court of Justice	11
Representative Information	12
Preparation	12
Preparation of Memorials.....	12
Preparation of Oral Arguments	12
Duties of the Justices	13

CHAPTER FIVE – DRAFT DOCUMENTS

Draft Documents.....	14
Points to Consider in Writing Draft Resolutions	15
Rules for Submission of Draft Resolutions	15
Draft Resolution Guidelines and Format	15
Amendments	15
Reports	16
Sample Table of Contents for Reports.....	16
Resolution Introductory Phrases	17
Lending Emphasis to Resolution Phrasing	17
Sample Preambular Phrase Crescendos	17
Sample Operative Phrase Crescendos	17
Commonly Misunderstood Terms.....	17
Sample Draft Resolution.....	18
Checklist for Resolution Formatting	19
Security Council Presidential Statements	20
Sample Security Council Presidential Statement	20
Sample Amendment Form	20

CHAPTER SIX – SECURITY COUNCIL RULES OF PROCEDURE

1.0 Administrative	21
2.0 General Rules.....	22
3.0 Rules That Relate to the Rules.....	23
4.0 Draft Resolutions, Amendments & Statements	23
5.0 Voting.....	24
6.0 Points of Procedure in Order of Priority.....	24
7.0 Motions in Order of Priority.....	25

CHAPTER SEVEN – GA & ECOSOC RULES OF PROCEDURE

1.0 Administrative	27
2.0 General Rules.....	27
3.0 Rules That Relate to the Rules.....	28
4.0 Draft Proposals & Amendments	28
5.0 Voting.....	29
6.0 Points of Procedure in Order of Priority.....	30
7.0 Procedural Motions in Order of Priority	30
8.0 Rules Relating Only to the General Assembly Plenary Sessions	32
9.0 Rules Relating to the Economic and Social Council, its Subsidiary Bodies and Special Committees.....	33

ORDER OF PRECEDENCE RULES SHORT FORMS

Security Council Short Form	35
GA & ECOSOC Short Form	36